

PERSONAL INFORMATION

Florentina Bulboaca

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JOB APPLIED FOR

Administration department manager

WORK EXPERIENCE

26/09/2012–17/05/2013

Waitress

Trattoria Fresca, Bucharest (Romania)

02/09/2014–04/07/2015

Gambling supervisor

King bet, Bucharest (Romania)

01/09/2015–09/05/2016

Customers Assistant

Zara Clothing, Bucharest (Romania)

EDUCATION AND TRAINING

01/09/2008–20/06/2012

Mathematic and computer science

EQF level 2

High school " Eremia Grigorescu ", Marasesti (Romania)

01/10/2012–Present

Food Engineer

EQF level 1

Politehnica University of Bucharest, Bucharest (Romania)

PERSONAL SKILLS

Mother tongue(s)

Romanian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B2	B2	B2	B1	B2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
 Common European Framework of Reference for Languages

Communication skills

I speak appropriately with a wide variety of people whilst maintaining good eye contact, listen effectively, present my ideas appropriately, write clearly and concisely and work well in a group all require good communication skills.

Organisational / managerial skills

Leadership
 Influencing abilities
 Planning and organising
 Adaptability

Job-related skills

- Teamwork
- Problem solving
- Confidence
- Perseverance and motivation